



Dear Community Member,

Subject: Invitation to Support Grade 8 Graduation Ceremony June 20th, 2024

I hope this letter finds you well. As a proud member of our community, we are reaching out to you with an exciting opportunity to contribute to the upcoming Grade 8 Graduation Ceremony at Mitford Middle School. Every year, our school celebrates the achievements and milestones of our graduating eighth-grade students with a memorable ceremony. This event marks a significant transition for these young individuals as they prepare to embark on the next chapter of their educational journey. To ensure the success of this event, we are seeking the support of local businesses like yours. Your generous contribution can make a significant difference in creating a memorable and enjoyable experience for our students and their families.

There are two primary ways in which you can support us:

1. **Food Donations:** We would greatly appreciate donations of food items or catering services for the graduation ceremony reception. Whether it's finger foods, beverages, or desserts, your contribution will help us provide a great night for our grads.
2. **Financial Donations:** Monetary contributions are also welcome and will be used to cover various expenses associated with organizing the ceremony, such as food, decorations, and DJ/Photographer.

Your support not only contributes to the success of our graduation ceremony but also demonstrates your commitment to the education and well-being of our students. Your generosity will undoubtedly leave a lasting impact on our students and their families. If you are interested in supporting our Grade 8 Graduation Ceremony or would like more information about the event, please do not hesitate to contact us at me at khoffman630@gmail.com. Thank you for considering this opportunity to support our school and our students.

We are truly grateful for your partnership and support.

Warm regards,

Kevin Hoffman
Parent Volunteer – Mitford Graduation Committee