

## FRIENDS OF MITFORD – GENERAL MEETING

DATE – November 5, 2024

TIME - 7:22pm

LOCATION – Mitford School Learning Commons / Zoom

### AGENDA

1. Call to Order: 7:22pm

#### Attendees

In person: Melissa, Devon, Tinille, Elizabeth, Dwight, JoDana, Elva, Shauna, James, Jessica

Zoom: Lidice (spelling unconfirmed)

Principal Fultz

2. Approval of the Agenda

Motion to approve - James

2<sup>nd</sup> – Shauna

3. Approval of Previous Minutes

Motion to approve – Tinille

2<sup>nd</sup> – Shauna

4. Treasurer Report

- General Account - \$4316
- AGLC Account – Depleted (which is a requirement before hosting the upcoming Casino night)
- Outstanding debits (cheques have been given to the school)
  - \$700 – 2024 Grade 8 Grad.
  - \$1500 – Gym floor revamp.

5. Update from the Board

- Movie Nights have been pushed till February to focus on the Casino night.
- Freeze sales – Boxes or freezes have been bought parent support is required in order to get one up and running.

6. Business

- Casino Fundraiser
  - License has been approved.
  - The newly elected board members have been updated with the AGLC
  - Sign up is now live for volunteers and the link has been posted on the Friends of Mitford Facebook page. It will also appear in the Beats and Buzz soon.
  - There are 33 volunteer positions required (23 roles and 10 backups) over the two days.
  - Currently 17 positions have been filled which includes four Casino Angles. If you want to work in a specific role or work with a specific person sign up now.

- Emails have been sent to anyone who previously responded to the volunteer call out request.
- Casino Angles are volunteers who help out organizations during casino nights. As the Band concert is on the first night of the Casino fundraiser the Casino Angles were contacted and four individuals have signed up.
- Band teacher to be contacted about moving Band concert.
- The Casino advisory has made several suggestions on how to beef up volunteers these ideas will be discussed with the school.
- Costs associated to the Casino night include:
  - A Casino Adviser, who is required by the AGLC, to make sure everything is done in accordance to law and policy.
  - A Countroom Advisor, who is required by the AGLC. (The fees for the above positions are regulated by the AGLC).
  - Food and drinks for the volunteers: there is a budget of \$1175 for meals / food / drinks by AGLC, anything over this amount will come out of our general account.

Except for the overage of food and drinks the payment will be taken out of the profit from the Casino night.

- Please share the sign up link with family and friends!
- Growing Smiles
  - Orders open now until Nov 27, 2024
  - Pick up will be December 12, 2024 at the school. Please pick up on time.
  - Links have been posted to the Friends of Mitford Facebook page and will be appearing in the Beats and Buzz shortly.
  - If you cannot find the link please email the Friends of Mitford at [Friendsofmitford@gmail.com](mailto:Friendsofmitford@gmail.com) and the link will be emailed to you.
  - This is a fundraiser we have run previously and the quality is lovely, the plants stay green (healthy) for a long time and make great gifts.
  - Orders can only be made online and paid for with a credit card or VISA debit.
  - Please feel free to share the link widely.
  - We will be provided a window of time when the plants will be delivered but a specific time won't be known until the day of. This is based on the delivery drivers route and other orders.
  - Volunteers needed: three people volunteered during the meeting (no other volunteers required)
  - Our winter goal is to sell 75 plants or \$500 (which would also give us free delivery) .

## 7. Round Table Discussion

- Healthy Hunger is used by Bow Valley and is how they do lunch orders; minus some fees the profits are returned to the school as a fundraiser. Mr. Fultz has previous experience with Healthy Hunger and had a bad experience. Mr. Fultz confirms that Lunch Box also acts as a fundraiser. The school uses Lunch Box because the Admin staff run Lunch Box and find it easy to work with and only requires student leaders to help deliver the food. School would be happy to have the parents take on the hot lunch program.

- The vending machines at Mitford are also a fundraiser for the school and do very well. The school is looking into getting a second machine.
- Playground: Mr. Fultz has spoken to other schools that have had to fundraise for a new playground and found that the most seamless way is to create a subcommittee under the Friends of Mitford Society.
  - The Friends of Mitford would still be focused on the general fundraising.
  - The sub committees only focus would be the playground. This would include research, connection with the Town of Cochrane (as the playground is used by the community), and fundraising for the playground.
  - A third bank account would need to be opened for new sub-committee.
  - There is a three year window for the playground, we need to get started, but is not urgent yet.
  - Mr. Fultz to look into partnership with the town.
- The Playground sub-committee will be put on the agenda after the Casino fundraiser has passed.
  
- The next Friends of Mitford meeting will be held at 7:00pm on December 3, 2024 at the Mitford School Learning Commons. Note: There is no School Council meeting that night.

8. Meeting Adjourned: 8:00pm