

Meeting Minutes
Friends of Mitford Education Society
Annual General Meeting
Tuesday, September 26th @ 7:00 pm – Location: Mitford Learning Commons

Attendees:

x	Stasia Neil	x	Nancy Dutchik
X	Mo Wuthrich	X	Judy Heck
x	Robyn Campbell-Bujold	x	Amie Gaudet

1. Call to order

Meeting called to order by 7:15 p.m. by Robyn Campbell-Bujold / Amie Gaudet

2. Approval of Agenda

Motion to approve: Agenda.

Approval: Judy Heck approved agenda. Robyn Campbell seconded.

3. Welcome & Introductions

Welcome everyone and thank you for coming.

4. Minutes from Previous 2016 Annual General Meeting

a. Review

Sent an email to Emily / Julia for past minutes and was unable to obtain; Nancy will contact to Julia / Emily for past meeting minutes; Nancy will send email to reach out.

b. Approval

N/A

c. Business Arising from Previous Meeting

Team will set up Google Drive and a Friends of Mitford account. Share with FOM members and upload Meeting Minutes from AGM.

5. School Administration Report

Upcoming Needs

- High parent volunteer need – in every capacity; School Council, other areas of the school.
- Need to find a way to engage parents.
- 82% parents work outside of town; makes it difficult to attend multiple meetings for multiple organizations.
- Technology is starting to age; iPad's – one class set; sell off old ones and would like to obtain new ones.
- Advanced STEM projects; are unable to use these tools as they are outdated
 - o Building, creating, doing – building capacity around technology and science.
- Robotics – looking to expand Science 6 program.
- Maker Spaces – looking to develop these more.
- #1 to the kids – the trips and experiences – outdoor education.
 - o Camping equipment
 - o National archery program (Grade 5 – 8)
 - Waiting for equipment to arrive;
 - Working in conjunction with mentorship program.
- Continue to develop the experience programs
- Recognize that there are a lot of kids that are unable to afford some of these programs – need to provide the support through fundraising.
- Money to technology, CTF and helping families that need extra support; and ensure if certain areas need extra support, it is divided accordingly;
 - o Money is allocated so that funds from the school can be divided accordingly;
 - o Budgeting from the last casino was divided throughout two years.

- ENGAGE PARENT COMMUNITY – how do we best achieve this goal and engage parents to want to make a difference in the school and in the community?
- Sponsor 1 Field Trip per year from school funds.
- Families are so over-taxed with other events
 - o How do we offer help from a distance.
- Love to take the school and give them a day over at Spray Lakes Family Sports Centre.
- Beans / House teams?

Judy had reached out in previous years to solicit for volunteers; churches, seniors condos, etc..

GREAT IDEA: Last Friends of Glenbow meeting each year, we can attend and try to recruit members coming up from Glenbow.

6. Friends of Mitford Reports (Presidents / Vice President / Treasurer / Secretary)

a. Co-President Report (President / Vice President)

- i. Nothing to report.

b. Treasurer Report

i. Casino

1. Thursday – positions all good for Thursday.
2. Friday – Banker during the day; count room volunteers.

- ii. Books are ready to go; going to have them audited and then send them in. Approach the people we did last year.

iii. Casino Account as of September 26th, 2017 - \$1,893.02.

1. Band – chimes – we had put \$1,500 put aside for Shelley Rowe; Mo has been in contact with Shelley to determine how to allocate these funds.

- iv. Spent \$15,000 on Robotics.

- v. Spent \$1,500 Band Clinic.

- vi. \$11,500 – outdoor equipment and archery equipment and transportation (field trip).

- vii. \$2, 543.00 General Account Income

\$1,849 Movie Fundraiser

\$694.00 Band Concert Raffle (expense)

\$500.00 Welcome Back BBQ

\$3,009.40 – Art card had fundraiser – had held on to it until the outdoor classroom

\$3,651.59 BALANCE AS OF SEPTEMBER 26th, 2017

- viii. Mo to send out Casino details – to upload to Google Docs.

- ix. Approval of Treasury Report

1. Motion to approve: Friends of Mitford Treasury Report
2. **Approval:** Judy Heck approved Treasury Report. Stasia seconded.

NOTE: Communication between the two committees between CCA and Mitford; talk to Cochrane Movie House – spread them apart for one per month for each school.

NOTE: Capped for school generated funds; presents a challenge; might be better to keep more of the casino funds with Friends of Mitford

- We have 24 months from the time you get the money (should be February). Less students; more of a carryover; having too much in the school generated fund is not a good thing. If we know what, when, why – we can apply for an extension on the casino funds.
- One fundraiser in the general – holds on to the funds for welcome back BBQ and early school year activities.

7. Positions Open for Voting / Conduct Vote for 2017/2018

a. President

- i. **Current President – Robyn Campbell-Bujold**
- ii. Amie Gaudet nominates Robyn for President.
- iii. Robyn accepts the position.
- iv. Anyone else have a nomination [x3]
- v. Approved. Motion carried.

b. Vice President

- i. **Current Vice President – Amie Gaudet**
- ii. Robyn nominates Judy Heck for Co-President.
- iii. Judy accepts the position.

- iv. Anyone else have a nomination [x3]
 - v. Approved. Motion carried.
- c. **Treasurer**
 - i. **Current Treasurer – Mo Wuthrich**
 - ii. Judy Heck nominates Amie Gaudet for Treasurer.
 - iii. Amie accepts the position.
 - iv. Anyone else have a nomination [x3]
 - v. Approved. Motion carried.
- d. **Secretary**
 - i. Mo Wuthrich nominates Stasia Neil for Secretary.
 - ii. Stasia accepts the position.
 - iii. Anyone else have a nomination [x3]
 - iv. Approved. Motion carried.

8. Round Table – any additional items to be addressed – All

- a. Amie to make an appointment at ATB to change signatories; Robyn Campbell-Bujold and Amie Gaudet remain as signing authorities on the Friends of Mitford General and Casino Account; Judy Heck is to be added as a signing authority for the Friends of Mitford General and Casino Account.
- b. Mo to upload bylaws and other signing documentation.
- c. Raffle Person / Casino Chairperson – Amie to take over the raffle person role; Mo to transition Casino Chairperson.
- d. Nancy's suggestions – rotating school council one month, parent advisory session next month, student council the next, etc.
 - i. RCMP – drug awareness
 - ii. Stepping Stones – running an anxiety clinic
- e. Friends of Mitford Out Communication
 - i. Nancy to post on Facebook Page
 - 1. School Council and FOM are looking for volunteers
 - 2. Reach out with ways to specific ways to help
 - 3. Like and Share – Challenge your friends

9. Motion of Adjourn @ 9:15 p.m.