

Friends of Mitford Meeting Minutes

5th January 2021

I. Call to order

Karen Smith called to order the regular meeting of the Friends of Mitford at 7.14pm on 5th January at Zoom meeting in Cochrane.

II. Roll call

Peter Fultz, Karen Smith, Hazel Carter, Brianna Story, Melissa Evans, Cassandra Nikai, Cara Sealock, Ann Hayter, Melinda Birmingham

III. Approval of Agenda

Agenda was shared and approved by Hazel and Cassandra.

IV. Approval of Minutes

Minutes were shared and approved by Hazel and Cassandra

V. Business Arising from the Minutes

- Brief introduction of new committee members appointed at the last meeting.

Karen, Cara, Cassandra and Hazel

- The new sound equipment has been purchased and is already at the school. The cheque is ready as soon as the receipt is received.
- Karen had to submit 3 years of financial records to the registry to prevent FOM from being closed down. They were not accepted due to missing information from previous years, but with a lot of work, Karen thinks that she has now submitted successfully and is waiting to hear. We now have access to FOM e-mail and google docs.
- Karen is going to create a “how to” sheet for the next committee to use so that they do not come up against the same issues.

Treasurer Report

Cara –

- We used up all the funds from the casino account for the sound system, so the balance is \$0
- We still have \$2300 in the general account.
- Cara requested to use funds from the general account to purchase folders and a file box in order to organize old and new records in an effective manner. Karen and Cassandra approved purchase.
- Cara is preparing a financial report for Casino board for last year. It will be due March 2021. This will include details of all recent purchases. Peter to supply receipt for latest purchase.

VI. Open business

- a) AGLC – There is a possibility of a Casino in March, but it could be put on hold because of COVID. AGLC now has Karen's details to contact direct.
- b) Fundraising ideas – nothing much for now because of Covid being very limiting, but Peter would like us to consider using any funds raised to purchase a single bay garage and outdoor ed equipment (mountain bikes, fat bikes, snowshoes, racks, helmets, camping equipment).
- c) Future meetings to be held on Tuesdays every month/every other month attached to School Council Meeting. Hazel to try to adjust schedule to be able to attend.

VII. Adjournment

Karen Smith adjourned the meeting at 7.39pm.

Minutes submitted by: Hazel Carter

Minutes approved by: Karen Smith