

MITFORD SCHOOL COUNCIL MEETING MINUTES

Mitford School Council

Tuesday January 5, 2021 6:30pm, Zoom Meeting

Attendance: Melinda B, Melissa E, Peter F, Brianna S, Fiona G, Cara S, Anne, Jaimie A, Hazel, Cassandra, Karen S

1. Call to order at 6:31pm
2. Welcome and Introductions – Melinda introduced the council and Peter Fultz - Principal, Brianna Storey – Assistant Principal and Fiona Gilbert – Rocky View Trustee. Melinda also discussed that the council is in need of a new secretary and explained the role.
3. Approval of the Agenda

Motion: Jaimie Second: Hazel Approved

4. Minutes from Previous Meeting – November 3, 2020
 - a) Review
 - b) Business arising from minutes
 - c) Approval

Motion: Jaimie Second: Melissa Approved

5. Mitford Administration Update

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Mitford School



Peter Fultz

Principal

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110 Quigley Drive

Cochrane, Alberta T4C 1Y1

Brianna Storey

Assistant Principal

Principal Report for School Council 05 JAN 21

Student Population: 205

Classes: In-School Grade 6 (two classes), Grade 7 (two classes), Grade 8 (two classes);
Online Grade 7 (one class), Grade 8 (one class)

In-School Learning Returns 11 JAN 21

According to recent communication we will be returning to in school learning on January 11th. Mitford School protocols are aligned in accordance with guidance from RVS [Scenario 1](#). Our hope is to remain in this scenario for the school year, but we are ready to adjust to other scenarios should that be determined as necessary by Alberta Health Services.

RVS Online vs. In School Parent choice timelines

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RVS will be sending home communication to families to provide a window for a parental decision to either request a return to in-school or move online between January 11 and 14, 2021. Any new online students or new students in-school for second half will begin 08 FEB 21.

Updated Mitford Daily Practice Guide & Daily Health Check Screening

As of 05 JAN 21 [covid-19-information-alberta-health-daily-checklist.pdf](https://www.alberta.ca/covid-19-information-alberta-health-daily-checklist.pdf)

Grade 6, 7 & 8 CTF (Options)

Term 2 Options (as originally planned) will begin in the near term once in-school learning returns. An exact date is TBD.

Mitford Website Updated for Families <https://mitford.rockyview.ab.ca/>

RVS continues to plan for a new corporate website and school websites. In the meantime, Mitford School has completed a substantial overhaul of its website to better serve the needs of families as well as share current information and resources for families.

1. **Quick access to upcoming dates**
2. **Quick access to the Public Portal as well as myBlueprint**
3. **Quick access to the Beats & Buzz**
4. **Current information regarding Teaching and Learning at Mitford.**
5. **Information regarding the Alberta learning Competencies**
6. **Our Mitford YouTube channel with a video history of our current school year**
7. **Teachers pages have quick access to Google Classroom, the Public Portal, myBlueprint, and curriculum. A teacher introduction is coming soon.**

Mitford School Vision Launched

<https://mitford.rockyview.ab.ca/news/hear-us-roar-mitford-school-launches-its-new-vision-mission-1>

Parent Insights

We may be in a Pandemic, but continuous school improvement is always a priority for us at Mitford! Our collective stakeholder process that brought the launch of our new school vision is only one of initiatives to improve student outcomes at Mitford School.

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As a part of our current Mitford Workbook or School Improvement Plan we will be launching a positive behaviour intervention system with students. We know we have awesome students already, but this plan will create greater consistency and understanding for students and staff regarding common behaviour guidelines. We will be sharing the behaviour matrix with students and families in the New Year.

Real Time Reporting and the use of myBlueprint are also changing how teachers share student progress and how students reflect on their progress. Please take some time to become more familiar with RTR and myBlueprint. Teachers are always available should you have questions.

STEAM has become a professional learning focus of Mitford Staff. During this school year and into next we are working to imbed STEAM instructional approaches into everyday teaching and learning for students. (**STEAM** is a guided **approach** to exploratory learning where teacher-talk is at a minimum and students drive interaction and discovery).

While we are working on school improvement for students in many ways we always value and appreciate parent feedback. Please take 5 or 10 minutes between now and January 15th to complete this brief, but important survey to help guide and focus our next steps to support the needs of students. Students will also be given a survey in the New Year.

[Parent Insights Survey](#) (Please complete before January 15th)

Future Presentations:

Are there presentations that School Council feels would be valuable for future meetings?

6. Parent Insight Mitford School Playbook – see above in insert
7. Report from Board of Trustees – Fiona Gilbert

Happy New Year!

School has started up in 2021 with a week of online learning from home from Jan 4-8 with students returning to face-to-face as of Jan 11th. Wishing everyone a fabulous 2021 with a year filled with hope happiness and good health.

Learning Mode Transition

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Families with students in K-Gr 8 have until **January 15** to inform RVS through School Engage which learning mode you have chosen for the second half of the year. If opting for a different mode, the change will take place as of **Feb 8th**. Depending on numbers, changes to staffing may be required. More details will be forthcoming from directly from schools in the coming weeks.

Annual Education Results Report

Approved on **November 19th**, the RVS Annual Education Results Report profiles several key accomplishments specific to RVS' Four Year Plan (4YP) goals/outcomes, and where possible, includes links to videos and other sources of information so stakeholders can learn more. The AERR is one of many ways RVS works hard to make learning visible and share the progress being made across the jurisdiction.

RVS Four Year Plan

The Board of Trustees approved the Four Year Plan – YEAR 2 which continues commitment to Innovators By Design and the divisional goals of providing learning that connects students to their passions and interests, achieve their potential, and navigate successfully as global citizens. The 4YP will be made publicly available on the RVS website at <https://www.rockyview.ab.ca/publications/educationplans>

Audited Financial Statements

RVS ended the 2019/20 fiscal year in a strong financial position, reporting a surplus of \$932,000 on annual revenues of just over \$272 million that will carry forward into 2020/21. The surplus was due in part to RVS' aggressive spending reductions in **November 2019** when the government announced an operating budget that was significantly less than originally projected and again in **April 2020** when the government took back \$5 million of operating dollars in response to the pandemic and students moving to emergency at-home learning.

Looking Forward

Over the next few weeks and months, the Board will begin to contemplate the rolling 3 Year Capital Plan, future year school calendars, as well as the 2021/2022 budget.

Fiona asked school council how they can support the role of school council better? Melinda replied that she found the RVS group school council meetings helpful, and would like to see that continue.

8. Friends of Mitford Update – Melinda welcomed and thanked Karen S for stepping into the role of chair.

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Peter informed the group that using FOM funds new sound system was implemented in all classrooms as a result of student feedback, reporting it is difficult to hear the teachers through the masks. The sound system was decided as a result of student and teacher feedback during a trial period.

9. Q & A regarding COVID-19 – no questions

10. Round Table – Peter just asked again that all parents take the time to complete the parent insight survey. Melinda mentioned that please ask friends and let parents know we are looking for a secretary still and we hope to have the position filled by next meeting.

11. Motion to Adjourn – 7:13pm

Next meeting Tuesday February 2, 2021